

# FELLOWSHIP DESCRIPTION

The information below will be available to all fellowship applicants.  
Please type or paste responses directly into boxes, which will expand to fit.

Organization name: National Conference of State Legislatures:  
Health Program

Location (city/state): Denver, CO

Organization's website: [www.Ncsl.org](http://www.Ncsl.org)

**Yearlong Fellowship**  
(June 2018-May 2019)

**Summer Fellowship**  
(June-August 2018)

### Organization Mission/Goals (100 words or less):

May include a bulleted list of priorities or initiatives, in addition to mission statement.

Our mission is to

- Improve the quality and effectiveness of state legislatures.
- Promote policy innovation and communication among state legislatures.
- Ensure state legislatures a strong, cohesive voice in the federal system.

Title of PIFP Fellow: Health Policy Fellow

### Primary responsibilities of PIFP fellow (bulleted list; 100 words or less):

NCSL's Health Program covers a variety of health policy issues, such as health reform, health access, public health and wellness initiatives, women's health, primary care, oral health, pharmaceutical issues, health insurance regulation and reforms, Medicaid, the State Children's Health Insurance Program (SCHIP), chronic disease prevention and control, and many other issues. A fellow who works in NCSL's Health Program would be involved in assisting one or more staff in tracking state legislation, updating web pages on various topics, answering requests for information, helping prepare for meetings to inform state legislators, and likely contributing to brief publications.

### Qualifications sought in PIFP fellow (bulleted list; 50 words or less):

Include **Required** and **Preferred** sections, if applicable.

Most importantly, summer fellows should be motivated to learn and contribute. Students should also have good research, writing, and computer skills. Interest in government, public policy and health issues is a big plus. Because NCSL is bi-partisan, students must be able to work on politically charged issues without letting personal

bias about them slant the work or products. This is not a good placement for students who desire to advocate particular positions during their experience. However, it is good policy training for future advocacy.

**Areas of skill/experience/background required in PIFP fellow:**

<input type="checkbox"/> Accessibility/disabilities	<input checked="" type="checkbox"/> Event Planning	<input checked="" type="checkbox"/> Politics
<input type="checkbox"/> Activism	<input type="checkbox"/> Finance/business	<input type="checkbox"/> PR/communications
<input type="checkbox"/> Advocacy	<input type="checkbox"/> Fundraising/development	<input type="checkbox"/> Public speaking
<input type="checkbox"/> Campaigning	<input checked="" type="checkbox"/> Government	<input checked="" type="checkbox"/> Qualitative research
<input checked="" type="checkbox"/> Children's issues	<input checked="" type="checkbox"/> Healthcare/health sciences	<input checked="" type="checkbox"/> Quantitative research
<input type="checkbox"/> Civil rights/social justice	<input type="checkbox"/> Human services	<input type="checkbox"/> Reproductive rights/freedom
<input type="checkbox"/> Coalition work	<input type="checkbox"/> Journalism/publications (print/online)	<input checked="" type="checkbox"/> Social science research/methodology
<input type="checkbox"/> Community/political organizing	<input type="checkbox"/> Law	<input type="checkbox"/> Statistical analysis
<input type="checkbox"/> Criminal justice	<input type="checkbox"/> Legislative process	<input type="checkbox"/> TV/radio
<input checked="" type="checkbox"/> Customer service	<input type="checkbox"/> LGBTQ issues	<input type="checkbox"/> Volunteer management
<input checked="" type="checkbox"/> Data analysis	<input type="checkbox"/> Lobbying	<input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/> Digital media	<input type="checkbox"/> Marketing/sales	<input type="checkbox"/> Other: _____
<input checked="" type="checkbox"/> Diversity/inclusion	<input type="checkbox"/> Performing/fine arts	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Domestic violence issues	Policy:	
<input type="checkbox"/> Economics	<input type="checkbox"/> Education	
<input type="checkbox"/> Editing	<input type="checkbox"/> Environment	
<input type="checkbox"/> Education	<input type="checkbox"/> Fiscal	
<input type="checkbox"/> Environmental issues	<input checked="" type="checkbox"/> Health	
	<input type="checkbox"/> Legislative	
	<input type="checkbox"/> Other: _____	

**Technology skills required in PIFP fellow:**

<input type="checkbox"/> Adobe Creative Suite <i>(Acrobat, InDesign, PhotoShop)</i>	<input type="checkbox"/> Graphic design <i>(infographics, etc)</i>
<input type="checkbox"/> Blog platforms <i>(WordPress, Blogger)</i>	<input type="checkbox"/> Microsoft Office Suite <i>(Word, Excel, PowerPoint)</i>
<input type="checkbox"/> Database management <i>(Salesforce, GiftWorks, Wild Apricot)</i>	<input type="checkbox"/> Video/film production
<input type="checkbox"/> Digital marketing/outreach <i>(Twitter, Instagram, Facebook, etc)</i>	<input checked="" type="checkbox"/> Website design/management <i>(WordPress, SquareSpace, etc)</i>
<input type="checkbox"/> E-newsletter platforms <i>(MailChimp, Constant Contact, Vertical Response)</i>	<input type="checkbox"/> Other: _____
<input type="checkbox"/> GIS	<input type="checkbox"/> Other: _____

**Certifications Required:**  WFA  WFR  First Aid  CPR  
Other: \_\_\_\_\_

**Language Skills Required:**  English  Spanish  
Other: \_\_\_\_\_

